



**Certificate of Out-of-State Attorney Arbitration Counsel (OSAAC)
California CCP § 1282.4 and California Rules of Court Rule 9.43**

This form must be uploaded to your application case record in order for your filing to be approved.

Instructions (1) **One** Certificate must be completed and signed by **each** out-of-state attorney (applicant). This Certificate must be served on all parties and counsel in the arbitration, whose addresses are known to the applicant, the arbitral forum and the State Bar of California a nonrefundable processing fee of \$50 must be paid online during the application filing. (2) If the Arbitral forum or arbitrator(s) approve(s) the appearance of the applicant, the applicant must serve a copy of this Certificate bearing such written approval on all other parties and counsel in the arbitration whose addresses are known to the applicant and upload the arbitrator signed Certificate to your application case record through the Applicant Portal. Service must comply with California Code of Civil Procedure Section 1013a. Your filing will not be approved without the uploaded arbitrator signed copy of this form, to your online application case record.

1. Arbitral Forum (or name of arbitrator(s)): _____
2. Address of Arbitral Forum (or arbitrator(s)): _____
City: _____ State: _____ Zip: _____ + _____
3. a) Arbitrator Case Number: _____
b) Arbitration Name (or names of parties): _____
4. Street Address of Arbitration Hearing Site in California: _____
City: _____ State: _____ Zip: _____ + _____
5. Name of Out-of-State Attorney (applicant): _____
6. Applicant's Firm Name: _____
7. Applicant's Office Address: _____
City: _____ State: _____ Zip: _____ + _____
Phone: _____ Fax Number: _____ Email: _____
8. Applicant's Residence Address:
City: _____ State: _____ Zip: _____ + _____
9. Bar # of Active State Bar of California Attorney of Record Associating with Applicant: _____
10. Name of California Attorney of Record: _____

11. Address of California Attorney of Record:
City: _____ State: _____ Zip: _____ + _____
Phone: _____

12. All courts before which applicant has been admitted to practice and is in good standing. (Attach additional sheets if necessary)

Date Admitted	State/Court	Status (e.g., Active)
_____	_____	_____
_____	_____	_____

13. All applications by applicant to appear in California courts as counsel pro hac vice or out-of-state arbitration counsel in the last two years from the date of this application. (Attach additional sheets if necessary)

Date	Case Name (or Names of Parties)	Court or Forum	Result (Denied/Granted)
_____	_____	_____	_____
_____	_____	_____	_____

14. If applicant has made repeated appearances, list any special circumstances warranting Applicant's appearance in this arbitration. _____

15. Applicant represents that applicant: (i) is not currently on suspension or disbarred from the practice of law before any court; (ii) is not a resident of the State of California (iii) is not regularly employed in the State of California; and (iv) is not regularly engaged in substantial business, professional or other activities in the State of California.

16. Applicant agrees to be subject to the jurisdiction of the courts of the State of California with respect to the law of the State of California governing the conduct of attorneys to the same extent as a licensee of the State Bar of California.

Applicant declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this certificate is executed on:

Date: _____ Applicant's Signature: _____

(AN UPLOADED CERTIFICATE BEARING ALL SIGNATURES IS REQUIRED FOR APPROVAL)

APPROVAL/DISAPPROVAL OF ARBITRAL FORUM/ARBITRATOR

(Certificate bearing all signatures must be returned to the applicant)

(Applicant: Certificate bearing signature of Arbitral Forum/Arbitrator must be provided to the State Bar by uploading a copy to your online application case record.)

Subject to the provisions of California Code of Civil Procedure (CCP) Section 1282.4 and applicable law, applicant's appearance in the arbitration matter referenced in Section 1 above is **(check one)**.

Approved Disapproved

Approved By: _____
(signature)

Name: _____
(print or type)

Title: _____

Date: _____

* Note that CCP Section 1282.4 states that, in the absence of special circumstances, repeated appearances shall be grounds for disapproval of the appearance and disqualification from serving as an attorney in the arbitration for which the Certificate was filed. Also, failure within a reasonable period of time to serve this Certificate on all other parties and counsel in the arbitration whose addresses are known to the applicant and file the Certificate with the State Bar of California shall be grounds for disapproval of the appearance and disqualification from serving as an attorney in the arbitration for which the Certificate was filed. An applicant is not an Out-of-State Arbitration Counsel until approved, and the application is not complete until such approval is sent to the State Bar.